

San Gabriel Valley-Inland Empire Intergroup (SGVIE IG)
 Saturday, October 12, 2024 "MINUTES" - FINAL
 Cindy S. "Acting-Secretary" for October Meeting

#	TOPIC	DISCUSSION
1	Welcome / Call to Order	Cindy welcomed the group and requested a volunteer to act as secretary for the meeting, transcribe meeting minutes, and distribute. No one volunteered. Cindy called meeting to order with Welcome / serenity prayer at 9:47 a.m.
2	Roll Call	Chair - Cindy S. - Present Vice Chair - OPEN Facilities Manager: Ad hoc position - OPEN Zoom/Admin: Jill - Ad hoc position - Present Secretary — OPEN Treasurer - Andi G. - Excused Absence Public Information - Shelby M. Social Media/Website: Ad hoc position - OPEN (Shelby covering website) Phone Forwarding: Ad hoc position - Susan T. - Present Literature - OPEN (Susan T. - Temporary "Acting" Literature) Special Events - OPEN 12 Steps Within - OPEN Briefs Coordinator - OPEN R2 Representative - OPEN Meeting Liaison - OPEN Professional Outreach - OPEN Intergroup Representatives: Susan T., Tues., 10am, Step Study, F2F - SGVIE Sheryll, 8:15am Sat., Hybrid - SGVIE Pat W. 12 noon, Friday, Joslyn Center - Claremont Heidi, 11am, Monday F2F - SGVIE Dee W., 7am, Friday - Zoom Lorraine, 11am Tues F2F - Claremont Heather, Sun pm, Ladies Night - Zoom Victoria - 7pm, Thurs., Alano Club, Rancho Cucamonga Members at Large: None
3	12 Steps/Traditions/ Concepts	Lorraine read the 12 Steps; Pat read 12 Traditions. and Sheryll read Concept 10
4	Approval of Minutes	Heidi moved to approve Sept 2024 minutes, Lorraine seconded. Vote taken; no opposition. Sept 2024 Minutes moved and approved.
5		Board/Committee Reports
a.	Chair	Cindy said it was a very busy month, but that chairperson duties were limited, and saved her comments for areas wherein she provided assistance to other service positions.
b.	Vice Chair	OPEN POSITION <u>Positions reporting to Vice-Chair:</u> Facilities - Ad hoc position - OPEN. (Cindy reported) • Cindy, Shelby and Andi met in the office to purge unnecessary documents. They did not purge anything important or legally necessary to retain. They came across cassette tapes from the 1989 Convention and 1990 OA Birthday. Anyone who still has a tape deck and wants to borrow the recordings should contact Cindy S., at sgvie.igchair@mail.com . • Admin/Zoom administrator - Ad hoc position, Jill (No report)

<p>c.</p>	<p>Secretary</p>	<p>OPEN POSITION - Cindy is still providing service as Acting-Secretary and communicated the importance of the three positions in the IG have filled to meet Bylaw and state requirements. Positions are: Chair, Treasurer and Secretary. If the position(s) is vacant it can be filled on a month-to-month basis by a board member or designee "acting" in that capacity, but is not intended to be open indefinitely. She reiterated she does not want to continue acting as secretary, and asked the group to please help in finding someone to fill the position.</p>
<p>d.</p>	<p>Treasurer</p>	<p>Andi reiterated the importance of having the 3 major positions be filled and asked attendees to reach out to the meeting they represent and attend, and ask for help. She reported SGVIE was in "red" \$574.43 for September. We took in \$928.06, and expenditures were \$1,500.51. Although we continue spreading the message through new meetings and covering literature expenses in the amount of \$130.69 for newcomer's "live" meetings, individual meetings 7th Tradition donations are not enough to keep SGVIE in the positive. She said there was also an office expense of \$100.00 and those were the two extra outgoing expenses. However, even without those expenditures, SGVIE would have still been in the red.</p> <p>We also had a spam tax bill which didn't look right to Andi and she asked our tax consultant, Susan Matz, to review. Susan Confirmed it was a dummy tax bill of over \$157. Andi, mentioned that any future Treasurer should be alert to scams of this nature, and to rely on Susan for assistance and the excellent services she provides.</p> <p>Andi said she recently received money with no contact name/number or meeting ID and the funds will be credited for October. If there's no name, date, etc., she isn't sure what/ where it is to be credited, i.e., the month, rent, etc.</p> <p>Susan thanked Andi for her diligence in catching the scam tax bill and also gave a gentle reminder that on the document "Meeting Contributions," the Tuesday 10am meeting at SGVIE description should be changed to: "Step Study."</p> <p>Cindy thanked eagle-eye Andi and SGVIE's tax consultant, Sue Matz, for identifying the fake tax document and solving what could have become a big problem. She also praised the group for making a sound financial decision last month, when there was a surplus of funds.</p> <ul style="list-style-type: none"> • The decision: <i>Due to SGVIE's roller-coaster month-to-month financial picture, the practice of holding off making contributions to other levels of OA (WSO/Region 2) continues, until SGVIE experiences 2-3 months of continued surplus. This ensures a steady stream of 7th Tradition donations exceeding expenses, before making contributions to other levels of OA.</i>
<p>e.</p>	<p>Public Information</p>	<p>Shelby (Excused Absence) - Cindy reported she assisted in Shelby's improved design of SGVIE's logo and getting WSO's 2-year blanket approval to use the OA logo/text with SGVIE's logo/graphics. Jill scrolled through the Agenda document so attendees could view the variety of "approved" logos/graphics. More than a few are now available so each SGVIE flyer, publication, letterhead, etc., uses the one most appropriate for that document.</p> <p>Cindy asked everyone who has SGVIE logos/graphics in their files to please discard them all. In the future, when doing developing a new flyer, publication, etc., SGVIE fellows should reach out to Shelby for a recommendations and/or the logo you want to use. As Public Information chair Shelby is the contact maintaining the images and overseeing distribution of SGVIE/WSO logo(s).</p> <p>Cindy advised the group she sent out a Media Advisory to local newspapers to assist in communicating the help available through OA. The Advisory specifically identified the new Tuesday Claremont meeting. Any local newspaper that runs the story, also includes it in their online presence.</p> <p>I. Web</p> <p>The new SGVIE logo has been added to SGVIE's website and podcast(s). Check it out!</p>

<p>e.</p>	<p>Public Info (Cont'd) 2. Phone Forwarding</p>	<p>Susan reported call forwarding is been working well. Susan checks daily. Of the 22 calls: 15 scam; 3 were women and the other 4 were students. Susan said we get a lot of students auditing our meetings. 3 at the Tuesday step study. 4 today (Saturday), and 4 expected next Tuesday. People also call from out-of-state and Susan provides them with information for their particular area in addition to SGVIE Zoom and phone meetings.</p>
<p>f.</p>	<p>Literature</p>	<p>OPEN POSITION (Susan reported as interim) Susan reported we have \$93.97, but she is waiting until it reaches the \$100.00 plus \$15.00 for shipping costs, before making another literature purchase. Susan reported the sales tax and advised Andi she will track sales tax and provide her with the information. Susan also said there's a new OA book, "Diverse Voices." It is an interesting book with voices you may not be familiar with, but has a glossary describing the many diverse voices you might hear from OA-ers.</p> <p>Susan also reported September recycling efforts brought in \$30.00, and so far in October \$10.36 has been donated. Year-to-date recycling is \$306.</p> <p>Cindy reminded Susan of the 10/16 health fair SGVIE is participating in at San Dimas Senior Center and asked that she wait until after that event to make a purchase as she may have more information as to what literature may be needed. Susan said she provided a good amount of literature for the event.</p> <p>Cindy noticed Jeremiah, Region 2 Chairperson had joined the meeting and asked if he wanted to say anything, and asked the group to welcome him . . . which they did. Jeremiah said he was just popping in to say, "Hello."</p>
<p>g.</p>	<p>Special Events</p>	<p>OPEN POSITION - NO REPORT</p>
<p>h.</p>	<p>12 Steps Within</p>	<p>OPEN POSITION - NO REPORT</p>
<p>i.</p>	<p>Briefs</p>	<p>OPEN POSITION - Victoria M.</p> <p>Cindy asked everyone to welcome our new SGVIE Briefs Coordinator, Victoria M., and turned the meeting over to Victoria for her report.</p> <p>Victoria gave the group an overview of her first initial steps for the Briefs. She is scheduling her first edition of the Briefs for January/February. At the November board meeting, she plans on providing some topics and will ask for article submissions by a specific date. Articles will be around 200 words. She is interested in your experience, strength and hope on topic(s) TBA. Victoria said she is excited about taking on this position and understands that since she is now serving on the board, a new IR needs to be elected for the Rancho Cucamonga meeting.</p>
<p>j.</p>	<p>R2 Rep</p>	<p>OPEN POSITION - NO REPORT</p>
<p>k.</p>	<p>Meeting Liaison</p>	<p>OPEN POSITION - NO REPORT</p>
<p>l.</p>	<p>Professional Outreach</p>	<p>OPEN POSITION - NO REPORT Cindy acknowledged and thanked the SGVIE fellows who volunteered to communicate and provide information about OA by staffing a booth on October 16 at the San Dimas health fair. These individuals are commended for their willingness to reach out to the community: Linda P., Geri J., Pat W., and Georga G. Other folks who helped out include: Susan, Cindy and Lorraine.</p>

<p>6</p>	<p>Intergroup Representatives</p>	<p>Victoria - Thursday night 7pm Rancho Cucamonga. Reported that 7th Tradition contributions continue to be low. The meeting regrets they are unable to provide funds to SGVIE. Rancho Cucamonga meeting pays \$30./per week for rent. Victoria said that as the Briefs Coordinator one of the things she wants to communicate to the fellowship includes identifying the meetings that are struggling and need help.</p> <p>Sheryll - 8:15am SGVIE Saturday - No report.</p> <p>Heidi - 11am Monday Abstinence Meeting at SGVIE - The meeting doing well.</p> <p>Pat W. - Noon, Friday, Joselyn Center, Claremont. Pat reported the meeting has been pretty small and they are hoping people will return and attendance improve.</p> <p>Heather - 7pm Ladies Night - Zoom - Attendance is a little low, but they anticipate it rising in January.</p> <p>Dee - Friday, 7am - Needs a Zoom host. Dee reported the meeting is somewhat struggling because people come in and out as host, but no one will take the position permanently. *Susan advised Dee she has received calls that when people come to the Friday Zoom meeting, no one is online. Susan has attempted to reach the contact person for the meeting, but has been unsuccessful. She asked Dee who the contact is for the meeting. Dee didn't know, but said she would check and get back to Susan. **Cindy mentioned she has heard that some other M-F, 7am Zoom meetings no longer have a designated Zoom host; that meetings don't start on time, and people wait around until someone comes in to take on the Zoom host responsibilities and open the meeting. Cindy asked those who attend the 7am meetings, or any other meeting wherein service positions are unfilled, to communicate the importance of filling service positions so meetings begin and end on time and provide an environment for recovery. At a minimum, a meeting needs someone willing to open and close the meeting on time, and a contact for the meeting be identified.</p> <p>Lorraine - Tues., Newcomer/Returnee F2F - Claremont - Attendance is limited, however, over the last few months there have been 3 newcomers and she has received positive feedback. She expressed her appreciation for everyone's help in getting the message out. In particular, she thanked Heidi and Pat for their support.</p> <p>Susan - Tues., SS - SGVIE - Attendance is also low, but the meeting has become a magnet for students auditing OA. Those who come fully participate in the meeting and provide great feedback. Susan also mentioned information is available at SGVIE to help get people through the holidays and suggested IRs take the information back to their meetings.</p> <p>Members at Large - None</p>
<p>7</p>	<p>UNFINISHED BUSINESS</p>	<p>Need to fill board positions.</p> <p>Cindy listed the board and <i>ad hoc positions</i> unfilled at this time: Vice-Chair, Secretary, Literature, R2 Rep, Special Events, 12 Steps Within, Meeting Liaison and Professional Outreach. Ad hoc positions include: <i>Facilities Coordinator; Social Media/Website.</i></p> <p>Cindy asked if anyone had thought it over (like Victoria did last month) to volunteer or nominate someone for a position. The criteria for serving was provided. No volunteers. Lorraine asked if Region 2 Vice Chair Brian could be nominated for chairperson. Cindy said the individual being nominated would need to be present at a board meeting to express whether or not they accepted. Also, she didn't know if there was a conflict in serving as Vice-Chair of Region 2 and chair of an intergroup.</p> <p>The group was reminded that in addition to the above open positions, effective January 2024, the board position of chair and <i>ad hoc Zoom/Admin</i> positions would be available.</p>
<p>8</p>	<p>NEW BUSINESS</p>	<p>No report. But Cindy took the opportunity to thank Jill for her great service as Zoom/ Admin during board meetings and other assistance she consistently provides in the position as SGVIE's Zoom/Administrator.</p>
<p>9</p>	<p>SCHEDULING OFFICE VOLUNTEERS</p>	<p>No action taken.</p>
<p>10</p>	<p>CLOSE & SERENITY PRAYER</p>	<p>Meeting closed with the Serenity Prayer at 10:48 a.m.</p>