

San Gabriel Valley Inland Empire Intergroup (SGVIE IG)
 Saturday, June 8, 2024 "MINUTES"
 Transcription: Brooke, Intergroup Representative, Rancho Cucamonga Meeting
 Format/Submitted: Cindy S. "Acting-Secretaries" for April Meeting

| # | TOPIC | DISCUSSION |
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| 1 | Welcome / Call to Order | Cindy S called meeting to order with serenity prayer at 9:45 a.m. |
| 2 | Roll Call | Chair - Cindy S. - Present Vice Chair - OPEN Facilities Manager: Ad hoc position - OPEN Zoom/Admin: Jill - Ad hoc position - Present Secretary — OPEN Treasurer - Andi G. - Present Public Information - Shelby M. Website/Social Media: Ad hoc position - OPEN Phone Forwarding: Ad hoc position - Susan T. - Present Literature - OPEN Special Events - OPEN 12 Steps Within - OPEN Briefs Coordinator - OPEN R2 Representative - OPEN Meeting Liaison - OPEN Professional Outreach - OPEN Intergroup Representatives: Terry Mc., 7am, Monday Susan T. - 10 am, Tues., F2F @ SGVIE Sheryl C. - Sat. 8:15 am @ SGVIE Brooke - 7pm, Thurs., Rancho Cucamonga Dee W. - 7am, Friday Pat W. - 12 noon, Friday, Claremont Members at Large: Kathy W. |
| 3 | 12 Steps / Traditions / Concepts | Sheryl read the 12 Steps; Jill read 12 Traditions. and Susan read Concept 6 |
| 4 | Approval of Minutes | Brooke moved to approve March 2024 Minutes; Susan second and vote taken with no opposition. May 2024 Minutes approved. |
| 5 | | Board/Committee Reports |
| a. | Chair | Cindy reported she began review/evaluation of SGVIE website and is passing her written evaluations/recommendations on to Shelby. |
| b. | Vice Chair | OPEN POSITION - Cindy reported she received a letter from Nicholas Realty stating the rent will be raised \$50 for a total of \$900./mo effective July 1, 2024. <u>Positions reporting to V-Chair:</u> Facilities - Ad hoc position - OPEN Admin/Zoom - Ad hoc position, Jill - No Report |

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| <p>c.</p> | <p>Secretary</p> | <p>OPEN POSITION - No Formal Report.</p> <p>Brooke has taken on the task of transcribing meeting minutes and providing to Cindy for formatting, Agenda preparation and follow-up distribution.</p> <p>Cindy reported she is struggling filling in Secretary, Meeting Liaison, Facilities and other duties and needs positions filled.</p> |
| <p>d.</p> | <p>Treasurer</p> | <p>Andi asked for reps to remind their meetings to include meeting ID's on their donations for the records. 1342.17 from May 2024, 477 donations from all meetings, \$8 for sodas, \$39 for recycle, \$200 from R2, Expenditures: \$850 rent \$139.98 internet \$13.81 gas \$83.76 electricity \$39 website \$56 maintenance \$142.54 for literature, total: -\$22.89.</p> <p>Susan requested a report on sales tax number for her literature report moving forward.</p> <p>Cindy requested the group evaluate increasing SGVIE's prudent reserve. She stated it is currently \$3000 but should be increased to \$3600 effective July 1, to accommodate \$50.00/mo rent increase. Andi motioned to increase the prudent reserve to \$3600; Susan seconded; vote taken with no objection. Motion passed and effective July 1, 2024, SGVIE prudent reserve to reflect \$3600.</p> |
| <p>e.</p> | <p>Public Information</p> <p>I. Web</p> <p>2. Phone Forwarding</p> | <p>Shelby - Not much change from previous month's report, except she is working on Cindy's recommended edits for the website</p> <p>Andi requested some edits to the website as people ask about hybrid meetings due to incorrect information listed on the SGVIE website. Cindy stated this is due to the Meeting Liaison position being vacant which causes miscommunications and misinformation regarding SGVIE meetings. The Meeting Liaison it is the "point person" for updating SGVIE meeting information on oa.org, SGVIE's Meeting Directory and communicating any changes to Shelby for the website. Shelby reiterated what Cindy said and stated when updates need to happen, it has to happen to the website, world service, and the directory. Shelby stated she cannot do it all on her own and requested Meeting Liaison position be filled.</p> <p>Susan T. - Susan reported call forwarding is working great. Only 8 scam calls, 1 newcomer call, 3 women and 1 male call - all looking for in person meetings.</p> |
| <p>f.</p> | <p>Literature</p> | <p>OPEN POSITION - No official report, however, Susan agreed to temporarily assist and made a new literature proposal to order 25 new literature - total: \$115.16.</p> |
| <p>g.</p> | <p>Special Events</p> | <p>OPEN POSITION - Cindy reported in the absence of an Event Coordinator</p> <p>Cindy reported the Boutique event committee met. A QR code for the event was made by Shelby; 8 intergroups were sent the flyer, and the flyer currently posted on 5 websites. and the flyer sent to the fellowship, printed for distribution and in the information rack. The first "drop off" for clothing is July 6th from 9:30 - 12. It is requested to notify Kathy W., if anyone has or knows anyone with clothing racks. Jill asked if anyone could accept mail from Albuquerque so she can send gently used clothing and Andi offered.</p> |
| <p>h.</p> | <p>12 Steps Within</p> | <p>OPEN POSITION - NO REPORT</p> |
| <p>i.</p> | <p>Briefs</p> | <p>OPEN POSITION - NO REPORT</p> |
| <p>j.</p> | <p>R2 Rep</p> | <p>OPEN POSITION - NO REPORT</p> |
| <p>k.</p> | <p>Meeting Liaison</p> | <p>OPEN POSITION - NO REPORT</p> <p>Jill inquired about filling the position and Cindy stated it would require training and would talk with Jill offline. Jill volunteered for the position. A vote was taken with no opposition and Jill elected to the position of Meeting Liaison. YAY!!</p> |
| <p>l.</p> | <p>Professional Outreach</p> | <p>OPEN POSITION - NO REPORT</p> |

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| <p>6</p> | <p>IG REP REPORTS</p> | <p>Intergroup Representatives:</p> <p>Susan - 10 a.m., Tuesday Step Study - Donated \$41 towards rent which is a great thing! Sheryl - 8:15am, Sat. - Reported the meeting is getting bigger-about 15 people and there have been awesome recent speakers. Cindy stated that one of the reasons the meeting is strong is that the meeting positions have always been filled. Dee - Friday, 7am - Reported meeting has good attendance and she has informed them of the boutique event. Pat- Friday Claremont - Attendance is dwindling and the group was asked to reflect on once a month speaker. Pat stated the Thursday 10 am meeting at St Ambrose has great attendance. Terry- Monday meeting, nothing to report. Brooke- Thursday 7, nothing to report</p> <p>Members at Large - No Comments</p> |
| <p>7</p> | <p>UNFINISHED BUSINESS</p> | <p>No Report</p> |
| <p>8</p> | <p>NEW BUSINESS</p> | <p>No report.</p> |
| <p>9</p> | <p>SCHEDULING OF OFFICE VOLUNTEERS</p> | <p>No action taken.</p> |
| <p>10</p> | <p>CLOSE & SERENITY PRAYER</p> | <p>Meeting closed with the Serenity Prayer at 10:41 AM</p> |