

San Gabriel Valley-Inland Empire (SGVIE) Intergroup  
**BOARD MEETING "MINUTES"**  
 Saturday, June 10, 2023

#	Topic	Discussion
1	Welcome / Call to Order	Cindy S. called the meeting to order at 9:45 am and led us in the Serenity Prayer.
2	Roll Call	<p><b>Board Members: 5 of 12 elected Board Members were present:</b>                      Chair: Cindy S. (Present)                      Vice Chair: Open Position                          - Facilities (Ad-hoc): Open Position                          - Zoom/Admin (Ad-hoc): Jill A. (Present)                      Secretary: LaVonne S. (Present)                      Treasurer: Karen D. (Present)                      Public Information: Shelby V. (Excused Absence)                          - Phone Forwarding (Ad-hoc): Susan T. (Present)                      Literature: Teri L. (Present)                      Special Events: My N. (Unexcused Absence)                      12 Steps Within: Open Position                      Brief's Coordinator: Open Position                      Region 2 Representative: Lorraine S. (Excused Absence)                      Meeting Liaison: Open Position                      Professional Outreach: Open Position</p> <p><b>Visiting:</b>                      Susie S., Region 2 Trustee</p> <p><b>Members at Large:</b>                      Terri M.                      Elaine B.                      Stan S.                      Pat W.</p>
3	12-Steps, 12 Traditions, and Concepts of Service	Elaine B. read the 12 Steps; Jill A. read the 12 Traditions, and Susan T. read the long version of Concept 6.
4	Review / Approval of Minutes (March 2023)	Cindy S. motioned to approve The May, 12, 2023 minutes (attached). Elaine B. seconded the motion. Approval granted by members.
5	<b>Board/Committee Reports</b>	
a.	Chair	<p>Cindy S. thanked all those who participated in the Living Steps event. She noted that SGVIE received two online comments about this event, with one thanking and offering appreciation for the event and one that noted concerns that Tradition 5 was broken and that individuals showed non-OA literature.</p> <p>Cindy S. reported that thanks to everyone's efforts, and the fellowship's response to the Living Steps event, the donations received were over and above expenses, and totaled \$813.16.</p> <p>Cindy S. noted she sent out a Living Steps event evaluation form and asked that anyone that hasn't already provided their evaluation to do so by Friday, June 16th.</p>

b.	Vice Chair	<p>In absence of a Vice-Chair and facilities person, Cindy S. expressed that there is a need to fill these positions and asked Intergroup attendees to take this information back to the various meetings.</p> <p>Cindy S. noted that she provided Stan S. a key to the SGVIE room as he and Darryl may return to the SGVIE room for one of the Monday through Friday meetings. Because the meeting would then change to a hybrid meeting, Cindy S. reminded Stan S. that if they return to the room they are eligible, as a new and/or returning meeting, to request a two month rent waiver or a three month rent reduction.</p> <p>Zoom Admin, Jill A. stated that she is working on getting the Zoom recordings out in an expedient manner.</p>
c.	Secretary	<p>LaVonne S. advised that she has experienced email issues (e.g. emails sent with attachments ended up not going out with attachments, email addresses are incorrect, etc.).</p> <p>Cindy S. requested that Intergroup Board members send their reports, that need to go with the agenda, as close to the requested deadline as possible to better support the process.</p>
d.	Treasurer	<p>Karen D. provided a review of the financial report (attached). Donations that came in after June 1st were not reported in the May report. Donations are up. Expenses remain similar to other months. There is a surplus of \$620.00 this month, which puts us in the black. The retreat fund has \$2,500. The bank balance at the end of the month was over \$5,000. We have a prudent reserve of \$2,637.24. We wait to make donations to R2 and World Service until we have \$3,000., so we have not made any donations.</p> <p>Karen D. noted that she provided Board members and individuals on the meeting list with a Contributions by Meeting (attached) breakdown.</p> <p>Cindy S. advised that all of the finance information is posted online and available for review.</p>
e.	Public Information / Phone Tree	<p>Shelby M. has an excused absence but provided a public information report (attached). Cindy S. provided the Public Information update based on Shelby M.'s report. Shelby M. continues to update the website with the new meeting directory (attached), removed the Living Steps page, cleaned up the Documents Page, added the Dear Abby letter, etc.</p> <p>Susan T. provided update on the call-forwarding system. She noted that it turned out to be the perfect solution to create a new outgoing message and to create a new pin. She noted that since making these changes, with the exception of one call, she is no longer having issues with calls not being forward to her. She advised that since the last Intergroup Board meeting, calls included 13 women (which included one repeat caller of five times), two men and there were 22 calls to block and delete.</p> <p>Susan T. noted that she turned in \$60 for recycling and two fellows made contributions.</p>

f.	Literature	<p>Terri L. expressed thanks to Susan T. for helping her on literature while she was out. Additionally, Terri L. helped Susan T. manage the Living Steps table and by making an order for the Living Steps workshop. The order included \$138 worth of literature. Susan T. submitted the receipt to Karen D. and has been reimbursed.</p> <p>Terri L. noted that the Sunday evening meeting, which closed, had literature that they provided to SGVIE to put in the cabinet to sell. Susan T. advised that the price of literature has increased. In the past, orders have totaled approximately \$130. Susan T. asked if there should be a cap on literature orders due to the increase in price. Cindy S. motioned to fund a literature budget cap of \$200 per literature purchase. Susan T. seconded the motion. After the fact, the group questioned Karen D. to determine if this would be appropriate. Karen D. advised that the literature budget is in a good place at this time. Cindy S. amended the motion to increase the cap to \$250 and Sylmara seconded it. The group voted and approved the motion to increase the literature budget cap to \$250 per literature purchase.</p>
g.	Special Events	My N. was not present and did not provide a recap.
h.	12 Steps Within	Still open
i.	Briefs / Website Coordinator	<p>Still open</p> <p>In the absence of a Brief's coordinator, Cindy S. noted that she sent out a SGVIE-wide news bulletin, which included information related to things important to the fellowship, a meeting directory update, the new Tuesday face-to-face meeting (flyer attached), etc. She further noted that the update will be posted online, posted in the SGVIE office, and posted on the Facebook page.</p>
j.	Region 2 Representative	<p>Susie P. is the Public Information Chair for OA R2. Susie P. presented a visual presentation. She noted that the latest email blast went out advising there were only 30 days or less left until the R2 convention. The email included encouragement to make a visit to the R2 FB page by using the key words "<i>Region 2 of Overeaters Anonymous</i>" in order to get to the right website.</p> <p>Currently, R2 Facebook group has 231 followers (up from 13 followers five weeks ago). Susie P. noted that they are hoping to make a FB group for the R2 convention and she encouraged SGVIE to make their own posts to announce all of the events SGVIE has in the works.</p> <p>Susie P. noted that there are many ideas and ways to encourage folks to attend. For example, (a) groups could offer scholarships to R2 convention, (b) create a general public flyer, (c) make four outreach calls inviting others to attend, or (d) send convention link to five fellows.</p> <p>Susie P. noted that there are currently 164 individuals registered for the convention (i.e., 63 virtual and 101 in person). There is a sign up list for those who would like to be of service. An email blast is planned to go out to reinforce the fact announcing the convention is considered working the steps and tools. There is a huge emphasis on cultural diversity. In person registration is \$75 and \$35 for virtual participants. The hotel costs \$189 per night. There will be entertainment. The conventions will occur July 7-9, 2023. More information can be found at <a href="http://OAoca.org">OAoca.org</a> or <a href="http://OAR2.org">OAR2.org</a>.</p>
k.	Meeting Liaison	Still open
l.	Professional Outreach	Still open

6	IG Rep. Sharing	<p>Susan T., who represents the Tuesday, 10:00 am, Big Book Study meeting, provided the following report. The Step Ahead newsletter, traditionally put out by World Service, is available to IG meeting reps to read about what is going on. It is the responsibility of the IG reps to provide and circulate the newsletter at their meetings. Additionally, the AA central office hours have changed. The office is now only open Monday through Thursday from 11:00 am to 3:00 pm.</p> <p>Susan T. noted that a fellow has fixed the squeaking bathroom door and that she printed out the acronyms and put it into the display rack.</p> <p>Sylmara A., who represents the Thursday, 7:00 am, Attitude Adjustment meeting, noted that the meeting is running well. She had nothing else to report for the meeting. Sylmara A. asked how we could attract more meeting reps and asked if we have an R2 and World Service rep. Cindy S. advised that we have an R2 rep who doubles as the World Service Rep, which is Lorraine S.. Karen D. advised that the inner group reps must be elected by their meetings.</p> <p>Sheryl C., who represents the Saturday 8:15 am meeting, stated that she had nothing to report</p> <p>Pat W., who represents the Friday, 12:00 pm, For Today meeting, stated that she had nothing to report</p> <p>Linda Z., who represents the Wednesday, 7:00 am, Attitude Adjustment meeting, stated that she had nothing to report.</p>
7	Unfinished Business	Cindy S. advised the group of unfilled Board & ad-hoc positions. No one volunteered.
8	New Business	<p>Cindy S. stated that she received an email from Dee W. that the backdoor had been left open.</p> <p>Cindy S. asked that individuals in Board &amp; ad-hoc positions review their job descriptions (attached).</p>
9	Scheduling of Office Volunteers	<p>Cindy S. will be talking offline with individuals about going through the room to discuss locks, control box, etc.</p> <p>Cindy S. expressed her appreciation that the meeting runs so smoothly and that it stays within it's timeframe.</p>
10	Close & Serenity Prayer	Cindy S. closed with the Serenity prayer at 10:46 a.m.
11	<b>Attachments:</b>	
a.	June 2023 - Board Agenda	
b.	May 2023 - Board Minutes	
c.	May 2023 Contributions by Meeting	
d.	May 2023 Financial Report	
e.	Public Information Report - May 2023	
f.	6042023 SGVIE Meeting Directory	
g.	Tue. F2Fmtg_SGVIE	
h.	2020-2021 SGVIE Board Eligibility & Duties	