

San Gabriel Valley Inland Empire Intergroup (SGVIE IG)
 Saturday, July 3, 2024 "MINUTES" - FINAL
 Cindy S. "Acting-Secretary" for July Meeting

#	TOPIC	DISCUSSION
1	Welcome / Call to Order	<p>Cindy requested someone volunteer to transcribe the meeting minutes and act as secretary. Brook (IR Rancho Cucamonga) was helping transcribe minutes; however she is no longer the IR for Rancho Cucamonga and will not be attending board meetings. Cindy stated she has been acting as secretary for over 6 months, does not want to continue, and the IG needs to elect someone for the position No one volunteered to help out.</p> <p>Cindy welcomed Heidi as new Intergroup Rep (IR) for Monday, F2F, I I am meeting and welcomed, thanked and congratulated Jill A., as the IG's newly elected Meeting Liaison.</p> <p>Cindy called meeting to order with serenity prayer at 9:45 a.m.</p>
2	Roll Call	<p>Chair - Cindy S. - Present Vice Chair - OPEN Facilities Manager: Ad hoc position - OPEN Zoom/Admin: Jill - Ad hoc position - Present Secretary — OPEN Treasurer - Andi G. - Present Public Information - Shelby M. Website/Social Media: Ad hoc position - OPEN Phone Forwarding: Ad hoc position - Susan T. - Present Literature - OPEN Special Events - OPEN 12 Steps Within - OPEN Briefs Coordinator - OPEN R2 Representative - OPEN Meeting Liaison - Jill - Present Professional Outreach - OPEN</p> <p>Intergroup Representatives: Heather, 7pm Sunday, Ladies Night Pat W. 12 noon, Friday, Claremont Heidi, I I am, Monday SGVIE Dee, 7am, Friday Terry Mc. 7:15am, Monday morning Victoria - 7pm, Thurs., Rancho Cucamonga</p> <p>Members at Large: Lorraine S, Georga G.</p>
3	12 Steps / Traditions / Concepts	<p>Victoria read the 12 Steps; Pat read 12 Traditions. and Cindy read Concept 7</p>
4	Approval of Minutes	<p>Dee moved to approve June 2024 Minutes; Andi second and vote taken with no opposition. June 2024 Minutes approved.</p>
5		Board/Committee Reports
a.	Chair	<p>Cindy stated she is helping with the Boutique even, assisting Jill in learning the duties of the Meeting Liaison, and reviewing the website.</p>

<p>b.</p>	<p>Vice Chair</p>	<p>OPEN POSITION- Cindy thanked Susan for filling at SGVIE when the property management firm sent an electrician to work on electrical issues for tenants. While the electrician was onsite, we requested he fix the thermostat in the room.</p> <p><u>Positions reporting to Vice-Chair:</u> Facilities - Ad hoc position - OPEN Admin/Zoom - Ad hoc position, Jill - No Report</p>
<p>c.</p>	<p>Secretary</p>	<p>OPEN POSITION - No Formal Report. Cindy asked if board and other members had a sponsee or knew someone who has the skill to be board secretary and, if so, to please reach out and encourage them to do service as the secretary or other board position.</p>
<p>d.</p>	<p>Treasurer</p>	<p>Andi reported we had generous contributor(s) and had good month in July. SGVIE received \$2,265.71. She also reported SGVIE's rent increased \$50.00/month effective July to \$900.00/mo.</p> <p>Andi provided \$116.00 to Susan for literature and Susan has already collected \$91.14 for literature. Susan also provided the spare change for water/coffee totaling \$32.00.</p> <p>Andi thanked the group for reminding everyone to include the name of the meeting and group meeting ID number when making contributions. Doing so helps her correctly identify 7th Tradition donations.</p> <p>Andi updated the Prudent Reserve to reflect \$3600 (2 mos. expenses). The Retreat Fund remains at \$2500 and \$200 is available from R2 to assist SGVIE in starting new meetings in our local geographic area. Our total revenue was \$191.00 and this amount is flexible, but the Retreat fund, Prudent Reserve and \$200 for new meetings are designated funds.</p> <p>**Cindy asked the group to reference the "Contributions by Meetings" document and reminded IRs and everyone at the meeting that this information should be communicated, once a month by the group meeting's treasurer. If the meeting does not have an elected treasurer, IRs, meeting secretaries or anyone who attends the meeting can report the meeting's monthly 7th tradition contribution. When doing so, remind people that they can make recurring donations. All financial information is online at oasgvie.org.</p> <p>Andi requested that if there were meetings that have closed, to please let her know. There are meetings that haven't made any donations for a year and it's possible the meeting closed. Cindy mentioned she believed the meetings identified on the document are open, but for some meetings, the monthly 7th Tradition total donation isn't being communicated, and/or the 7th tradition script isn't read. Andi mentioned it could also be donations are attributed to the general fund because the name of the meeting and meeting ID isn't identified.</p> <p>**Cindy then requested the document "2024 Proposed Budget" be reviewed and that at some point Andi and Cindy discuss recommended changes to the document and Andi implement updates. For instance, the Prudent Reserve and other expenses need to be updated to reflect a more accurate 2024 budget. Further explanation of the proposed budget took place. Cindy said that if Andi did not have the original "Draft" document and/or SGVIE's former treasurer, Karen D., cannot provide it, then a new document needs to be developed.</p> <p>**Pat W. said she was unable to see the expenses for June because the document/text too small and asked Andi to send a new document. Cindy asked Pat if, in the interim, she would check the website as Shelby will be posting all board meeting information including minutes and financial information. Andi can work on financial documents so they are easier to read.</p>

<p>e.</p>	<p>Public Information</p> <p>I. Web</p> <p>2. Phone Forwarding</p>	<p>Shelby - screen-shared the following report:</p> <ul style="list-style-type: none"> • Made the requested updates regarding meeting changes and other information on the website. • Updated the Boutique event page. • Uploaded everything to social media. • Created an event page on FaceBook for the Boutique and she is very happy with how that came out. • Is still working on the UTube page discussed previously. Shelby reminded the group the UTube page is another medium for us to upload our speaker recordings. It is not a video -- only recordings. When we publish our broadcasts to the other mediums we use, the recording will also be uploaded to UTube. <p><i>**Cindy stated she is going to continue review of the website and said she didn't want to overwhelm Shelby with too informatio. If Shelby wanted to talk offline about when to proceed, Cindy would oblige. Shelby said she is done with the first round of Cindy's review/recommendations, and to, "Keep it coming!"</i></p> <p>Cindy said Susan has an excused absence for the board meeting, and that Susan mentioned she would leave Cindy a report. However, Cindy didn't see anything, but stated that Andi covered mostly everything Susan mentioned her telephone conversation with Cindy. Susan was thanked for everything she does for SGVIE.</p>
<p>f.</p>	<p>Literature</p>	<p>OPEN POSITION - Cindy stated there is no official report. Susan stepped in last month, but the position is "Open." Cindy also said Lorraine S. provided information that OA has a new pamphlet, "Diversity." Check it out at oa.org.</p>
<p>g.</p>	<p>Special Events</p>	<p>OPEN POSITION - Cindy reported in the absence of an Event Coordinator.</p> <p>On Saturday evening at 7pm, the Boutique event committee and other volunteers are setting up for Sunday's "Boutique." Anyone who wants to help out is welcome. She also thanked the Boutique committee: Kathy W., Shelby, Georga, Cindy, Dee, Andi and Terry Mc. for their efforts in preparing for and presenting the event.</p> <p><i>**Andi mentioned that some of our fellowship who are unable to attend are already donating on behalf of the event.</i></p> <p><i>**Shelby mentioned she did something new on the events page for the Boutique. Donor Box has a new feature where you can actually show people how much you have raised for the event and gives an exact amount and continually updates as donations come in.</i></p>
<p>h.</p>	<p>I2 Steps Within</p>	<p>OPEN POSITION - NO REPORT</p>
<p>i.</p>	<p>Briefs</p>	<p>OPEN POSITION - NO REPORT</p>
<p>j.</p>	<p>R2 Rep</p>	<p>OPEN POSITION - NO REPORT</p>
<p>k.</p>	<p>Meeting Liaison</p>	<p>OPEN POSITION - Jill A.</p> <p>Jill stated she is excited about taking on the tasks of this position and that she and Cindy had an initial meeting last weekend. Jill said she will communicate more in the future once she has a better understanding of the position and what needs to be done. She will do her best and is very excited about getting everything pertaining to SGVIE meetings accurate and updated.</p> <p><i>**Cindy mentioned she updated the Meeting Directory to reflect Jill as contact and any GVIE meeting changes be submitted to jill at: sgvie.meetingliaison@gmail.com. This information is online and what a pleasure it will be to have this position filled.</i></p>
<p>l.</p>	<p>Professional Outreach</p>	<p>OPEN POSITION - NO REPORT</p>

<p>6</p>		<p>Intergroup Representatives:</p> <p>Heidi - I am Monday Abstinence Meeting at SGVIE.. Introduced herself as the new IR for Monday and is looking forward to serving.</p> <p>Pat W. - Noon, Friday, Joselyn Center, Claremont. Reported meeting attendance has dwindled. They have made outreach calls to members.</p> <p>Heather - Sunday, Ladies Night - Heather reported meeting attendance is going back up.</p> <p>Victoria - Thursday night Rancho Cucamonga. Reported meeting attendance is down and there is concern because their rent is quite high. Last week they didn't have a meeting, but had to pay rent.</p> <p>Dee - Friday, 7am - Zoom meeting is doing well and she has announced Boutique.</p> <p>Terry- 7:15am Monday morning meeting. Sometimes the meeting is slow to start as their isn't a designated host, but as hour progresses, attendance increases.</p> <p>**In response to Pat's report, Lorraine communicated: the Friday noon Claremont did a "Strong Meeting Inventory" and what stood out as a failing, was that the meeting did not always start and end on time. They also agreed to have a speaker once a month sharing their experience, strenght and hope.</p> <p>**Cindy mentioned it is good there are local meetings out in the community, but if any of them have trouble meeting rent at their facility, they can consider moving their meeting to SGVIE. Also, information about the Intergroup Rep duties are online at oasgvie.org.</p> <p>Members at Large</p> <p>Lorraine S. Is working on a setting up a <i>newcomer Tuesday</i> meeting at Joselyn Senior Center in Claremont. The Center encourages community participation for meetings and does not charge rent, but the meetings make a small donation. Lorraine said we have to wait until the fall quarter (September 3) before a meeting can start. She has not yet received approval and noticed that in negotiating at certain sites, there's been a change in attitude and generosity since Covid in renting community rooms. She was told at the Joselyn Senior Center that they closed the Annex at the Center, which previously held meetings.</p> <p>Lorraine has done a lot of preparation for the new Tuesday meeting developig formats, agenda, a phone list, and literature for purchase. She is checking various used book sites for literature to reduce costs.</p> <p>**Cindy asked if the anonymous donor was still willing to help out financially for the new Tuesday meeting and Lorraine said she would be following up. Cindy also suggested Lorraine check oa.org for "free" new meeting literature packets and Terri L. previously had a couple of Big Books to donate.</p>
<p>7</p>	<p>UNFINISHED BUSINESS</p>	<p>No Report - Urgent need for filling board positions to be filled.</p>
<p>8</p>	<p>NEW BUSINESS</p>	<p>No Report.</p>
<p>9</p>	<p>SCHEDULING OF OFFICE VOLUNTEERS</p>	<p>No action taken.</p>
<p>10</p>	<p>CLOSE & SERENITY PRAYER</p>	<p>Meeting closed with the Serenity Prayer at 10:30 AM.</p>