

San Gabriel Valley-Inland Empire (SGVIE) Intergroup <b>BOARD MEETING "MINUTES"</b> Saturday, July 8, 2023		
#	Topic	Discussion
1	Welcome / Call to Order	Cindy S. called the meeting to order at 9:45 am and led us in the Serenity Prayer.
2	Roll Call	<p><b>Board Members: 4 of 12 elected Board Members were present:</b>                      Chair: Cindy S. (Present)                      Vice Chair: Open Position                      - Facilities (Ad-hoc): Open Position                      - Zoom/Admin (Ad-hoc): Jill A. (Present)                      Secretary: LaVonne S. (Present)                      Treasurer: Karen D. (Present)                      Public Information: Shelby V. (Excused Absence)                      - Phone Forwarding (Ad-hoc): Susan T. (Present)                      Literature: Teri L. (Present)                      Special Events: My N. (Unexcused Absence)                      12 Steps Within: Open Position                      Brief's Coordinator: Open Position                      Region 2 Representative: Lorraine S. (Excused Absence)                      Meeting Liaison: Open Position                      Professional Outreach: Open Position</p> <p><b>Intergroup Representatives: 5 of 22 IG Reps</b>                      Sherri M., IG Rep for Tuesday, 7:00 a.m. Meeting                      Sylmara A., IG Rep for Thursday, 7:00 a.m. Meeting                      Sheryl C., IG Rep for Saturday, 8:15 a.m. Meeting                      Elaine B., IG Rep for Sunday, 8:15 a.m. Meeting                      Dee W., IG Rep for Friday, 7:00 a.m. Meeting</p> <p><b>Members at Large:</b>                      Terri M.                      Paulette Y.                      Connie                      Marcia H.                      Sherry M.</p>
3	12-Steps, 12 Traditions, and Concepts of Service	Terri M. read the 12 Steps; Paulette Y. read the 12 Traditions, and Cindy S. read the long version of Concept 7.
4	Review / Approval of Minutes (March 2023)	Cindy S. motioned to approve last month's minutes. Karen D. seconded the motion. Approval was granted by members.
5	<b>Board/Committee Reports</b>	
a.	Chair	Cindy S. stated that she had nothing to report.
b.	Vice Chair	<p>Vice Chair: This position is vacant.</p> <p>Facilities (Ad-hoc): This position is vacant.</p> <p>Cindy S. acknowledged and thanked unsung heroes Susan T. and Dee, who in addition to their other duties, keep the room clean and organized. Any recent changes or improvements in the room including cleaning out the white cabinet and new artistic display at the literature board area is thanks to Susan T.</p> <p>Zoom/Admin (Ad-hoc): Jill A. stated that she had nothing to report.</p>

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c.	Secretary	LaVonne S. stated that she and Cindy S. are working on creating a schedule of secretarial duties (e.g. agenda, minutes, etc.) that will be shared with the group.
d.	Treasurer	<p>Karen D shared the June Financial Report. June income (\$2020.82) exceeded June expenses (\$1275.73), giving us a monthly surplus of \$745.09 in June and \$1053.15 YTD. Discussion included:</p> <ol style="list-style-type: none"> <li>1. Holding off until July for contributions to R2 and WSO.</li> <li>2. Meeting Treasurers can call Karen D. to get their on-line donations prior to publication of Treasurer's report (which occurs after the board meeting) if they want to report to their meetings.</li> <li>3. Purchase of an external hard drive and investigation of no-cost alternatives such as cloud storage and google documents as an alternative to storing SGVIE financial information on Treasurer's personal computer.</li> </ol> <p>Karen D. made a motion to purchase the hard drive (Karen D. can spend up to \$50 on purchase of an external hard drive, following discussion with Lance S., Shelby M., Sherri M., and our financial consultant regarding the no-cost alternatives and merits of hard drive storage), Cindy S. seconded the motion, and approval was granted by members.</p> <p>Karen D. also shared that approximately 50% of SGVIE contributions are received online.</p> <p>Cindy S. stated that all of the financial information is available online. She advised that Intergroup Reps and Secretaries take this information back to their meetings.</p>
e.	Public Information / Phone Tree	<p>Shelby M. - No report.</p> <p>Susan T. - The call forwarding system is working well. Eight women, no men, and one young person called in since last board meeting. There were 44 calls that needed to be blocked.</p> <p>Susan T. advised that there was recycling donations of \$110 for June 2023.</p>
f.	Literature	Terri L. - Terri L. made a purchase in amount of \$117.30. She submitted the bill to the treasurer and was reimbursed via Zelle. The purchase included 33 <i>Where Do I Start</i> newcomer packets, one membership survey report, two <i>Body Image and Relationship</i> books, and four coins (including one each 4, 5, 7, and 9 year coins).
g.	Special Events	No report.
h.	12 Steps Within	Still open
i.	Briefs / Website Coordinator	Still open
j.	Region 2 Representative	No report.
k.	Meeting Liaison	Open position. Cindy S. updated the directory for the month of July 2023 and sent it out.

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I.	Professional Outreach	Still open
6	IG Rep. Sharing	<p>Susan T., IG Rep for Tuesday, 10 a.m. meeting - Although the meeting requested the 2-month temporary rent waiver, they have collected enough for one month's rent through the sale of donated literature. Relapse meetings need volunteers to speak at the 2:00 p.m. and 5:00 p.m. meetings.</p> <p>Sylmara A., IG Rep for Thursday, 7:00 a.m. meeting - Nothing to report.</p> <p>Dee W., IG Rep for Friday, 7:00 a.m. meeting - Nothing to report.</p> <p>Sheryl C., IG Rep for Saturday, 8:15 a.m. meeting - Nothing to report.</p> <p>Elaine B., IG Rep for Sunday, 8:15 a.m. meeting - Elaine B. just recently started as IG rep. Nothing to report.</p>
7	Unfinished Business	Cindy S. advised that there are still unfilled Board positions and stated that we need help.
8	New Business	<p>Terri L. spoke with Lance S. who advised that the recent issues with Zoom and the phones are due to the power outages that have been occurring. Lance has in an instruction sheet for signing back on as Administrator. Jill said she would make the code available to Cindy S.</p> <p>Cindy S. stated that she reached out to R2 to check with them about what the process would be for providing a Service, Traditions, and Concepts workshop. Cindy S. stated that she, Karen D., and Lorraine S. should look into what could be done for the SGVIE intergroup, perhaps a workshop with a Service and Traditions focus. R2 has a Service, Traditions, and Concepts workshop listed on the <i>oar2.org</i> website under the Workshops tab.</p> <p>Cindy S. asked Board members and others to look at the goals and objectives of the Board, as identified during the strategic planning meeting (see attached SGVIE IG Strategic Planning document), to review the list of items that will require future funding before approving funding for other requests.</p>
9	Scheduling of Office Volunteers	Cindy S. advised that she is planning an office cleaning/clearing event in the near future. Sylmara volunteered to help.
10	Close & Serenity Prayer	Cindy S. closed with the Serenity prayer at 10:38 a.m.
11	<b>Attachments:</b>	
a.	June 2023 SGVIE Board Minutes	
b.	June 2023 Financial Report	
c.	June 2023 Contributions by Meeting	
d.	07/20/2023 SGVIE Meeting Directory Update	
e.	3/31/2023 SGVIE IG Strategic Planning "Solutions Board"	