

## San Gabriel Valley Inland Empire Intergroup (SGVIE) Saturday, January 12, 2022 "MINUTES"

Submitted by: Teri L., Temporary Secretary

#	TOPIC	DISCUSSION
1	<b>Welcome / Call to Order</b>	Cindy S called meeting to order with serenity prayer at 9:45 a.m.
2	<b>Roll Call</b>	<p>Chair - Cindy S.                      Vice Chair - OPEN                      Facilities Manager: Ad hoc position - OPEN                      Zoom/Admin #1: Jill - Ad hoc position (ABSENT)                      Zoom/Admin #2: Lance - Ad hoc position (ABSENT)                      Secretary – OPEN (Teri L. temporary)                      Treasurer - Karen D                      Meeting Liaison- OPEN                      Literature - Teri L                      R2 Delegate - Lorraine S                      Public Information - Shelby M (ABSENT)                      Website/Social Media: Ad hoc position                      Phone forwarding/Recycling: Ad hoc position - Susan T.                      Special Events - My N (ABSENT)                      12 Steps Within - OPEN                      Briefs Coordinator - OPEN                      Professional Outreach - OPEN</p> <p><u>Intergroup Representatives:</u>                      Susan T - Tues., Phone Meeting                      Victoria - Rancho Cucamonga, Thurs 7 pm                      Dee - Friday 7am                      Heather - Ladies' Night, Sun 6:30 pm</p> <p><u>Members at Large:</u>                      Adriana                      Elaine</p>
3	<b>12 Steps / Traditions / Concepts</b>	<p>Victoria read 12 Steps; Elaine read 12 Traditions; Susan read Concept 1 (long version)</p> <p>Susan's Motion to read the long version of 12 Concepts (one per month) approved at December 2022 board meeting.</p>
4	<b>Review/ Approval of minutes</b>	<p>Karen D. requested correction to December 2022 minutes. She should be listed as <b>IR</b> for Wed 7:00 <b>PM</b> Step Study meeting (not treasurer).</p> <p>Karen D. made a motion that minutes should be approved with requested changes. Victoria seconded. Minutes approved.</p>

<p><b>5</b></p>		<p><b>COMMITTEE REPORTS</b></p>
<p><b>a.</b></p>	<p><b>Chair</b></p>	<p>Cindy S</p> <ol style="list-style-type: none"> <li>1. Recommended group meetings review OA's "<i>Strong Meeting Checklist</i>" available on WSO website: oa.org</li> <li>2. Could not find keys for small safe in office. Received bids from locksmith for "imprint" of safe lock + 3 new keys, and new office &amp; front door keys. Cost approx. \$50.00.</li> <li>3. Got bids for changing filter in ceiling per landlord's request. Purchased 2 filters + cost for labor = \$91.00.</li> <li>4. Sent e-bast to fellowship re: missing keys. If anyone has info on missing room keys and/or If you give your key to someone else, let Cindy know.</li> </ol> <p>Karen D. made motion to reimburse Cindy for any related out of pocket costs. Lorraine seconded. Motion passed</p>
<p><b>b.</b></p>	<p><b>Vice Chair</b></p>	<p>OPEN POSITION / NO REPORT</p> <p><u>Positions reporting to V-Chair:</u>  <a href="#">Facilities - Ad hoc position (OPEN)</a>  <a href="#">Admin/Zoom #1 - Ad hoc position - Jill (Absent)</a>  <a href="#">Admin/Zoom #1 - Ad hoc position - Lance (Absent)</a></p> <p>Lorraine said she called Spectrum on internet cost. Best rate was \$97.98. Frontier does not have fiber optic cable and cannot support Zoom.</p> <p>Karen said that she has custody of the Credentials sheet. She will update and meet separately with Lorraine to discuss.</p> <p>Susan said that the phone forwarding had 5 people she referred to Inland Empire IG and 1 student call.</p>
<p><b>c.</b></p>	<p><b>Treasurer</b></p>	<p>Karen D</p> <ol style="list-style-type: none"> <li>1. Thanks to outgoing treasurer, Janice.</li> <li>2. Karen will be following the same format Janice used in 2022 for now. Karen will amend the system as needed.</li> <li>3. 2022 revenue greater than expense by \$786.86</li> </ol> <p>Cindy made a Motion to increase prudent reserve from \$2,800 to \$3,000 to cover \$100/mo increase in rent and adhere to Bylaws -- IG have 2 months prudent reserve. Lorraine seconded. Motion passed.</p>
<p><b>d.</b></p>	<p><b>Public info</b></p>	<p>Shelby - Absent.</p> <p>Cindy submitted application to WSO for permission to use the OA logo on "approved" SGVIE materials.</p>

<p><b>e.</b></p>	<p><b>Special events</b></p>	<p>My - Absent.</p> <p>Cindy said that the last workshop with Judi Hollis had an in-room 7th tradition contribution of \$138. On-Line contributions to be determined.</p> <p>Lorraine had a question about double contributions on-line and in-room.</p>
<p><b>f.</b></p>	<p><b>Briefs</b></p>	<p>POSITION OPEN - NO REPORT</p>
<p><b>g.</b></p>	<p><b>R2 Rep</b></p>	<p>Lorraine</p> <ol style="list-style-type: none"> <li>1. The R2 Spring Assembly is in Burlingame CA on March 24, 2023.</li> <li>2. Given the current number of meetings listed on WSO's SGVIE Meeting List, SGVIE is entitled to 4 R2 representatives.</li> <li>3. Scholarship/IFAP funds deadline with R2 is 2/8/23. Lorraine will prepare the request for a funding.</li> <li>4. Lorraine will attend by Zoom. Lorraine to go in person if no Zoom.</li> </ol> <p>Cindy stated that any SGVIE Alternate R2 Representatives would need to be voted in.</p>
<p><b>h.</b></p>	<p><b>Meeting Liaison</b></p>	<p>OPEN POSITION</p> <p>Cindy is updating the SGVIE Meeting list.</p>
<p><b>i</b></p>	<p><b>Professional Outreach</b></p>	<p>OPEN POSITION - NO REPORT</p>
<p><b>6</b></p>		<p><b>IG REP REPORTS</b></p>
		<p>Victoria said that the Rancho Cucamonga Thurs 7pm meeting moved to Valley Alano Club. Contact: Patti. Victoria confirmed the meeting is closed to students.</p> <p>Susan made a Motion that the Mon.12 noon meeting's rent reduction be extended a few more months. Meeting is currently paying \$35.00/ mo and attempting to save prudent reserve of \$100. Lorraine seconded motion. Motion passed.</p>
<p><b>7</b></p>		<p><b>UNFINISHED BUSINESS</b></p>
		<ol style="list-style-type: none"> <li>1. Need to fill open board positions.</li> </ol>
<p><b>8</b></p>		<p><b>NEW BUSINESS</b></p>

		<ol style="list-style-type: none"> <li>1. Cindy finalizing 'Open Letter' to the fellowship regarding current "filled" and "open" Board and Ad hoc positions,</li> <li>2. Cindy developing/sending "Announcement" re: temporary rent reduction/waiver to fellowship with open letter.</li> <li>3. Cindy request retreat/strategic planning meeting for Board to develop goals and strategies for 2023. Date and time, etc., to be determined.</li> </ol>
<b>9</b>		<b>SCHEDULING OF OFFICE VOLUNTEERS</b>
		No action taken.
<b>10</b>		<b>CLOSE &amp; SERENITY PRAYER</b>
		Meeting closed with the Serenity Prayer approx. 11:10 a.m.
<b>Misc. task(s)</b>	<b>Teri L (temp secretary for Jan '23 meeting)</b>	<p>New e-mails to be added to list:</p> <p>antiheadu@hotmail.com  vicmoncayo@yahoo.com  maryweeks1944@gmail.com  <u><a href="mailto:elainemcgowanbennett@gmail.com">elainemcgowanbennett@gmail.com</a></u></p>