

SGVIE IG OA Board Meeting 2/11/23 Minutes

Submitted by Teri L. — temporary secretary

#	TOPIC	DISCUSSION
1	Welcome/Call to Order	Cindy S called meeting to order with serenity prayer at 9:45 am.
2	Roll Call	<p>Chair - Cindy S. Vice Chair - OPEN <i>Facilities Manager — Ad hoc position - OPEN (Reports to V-Chair)</i> <i>Zoom/Admin #1 — Jill — Ad hoc position (Reports to V-Chair)</i> Secretary — OPEN — (Teri L. temporary) Treasurer - Karen D. Meeting Liaison- OPEN Literature - Teri L R2 Delegate - Lorraine S. Public Information - Shelby M <i>Website/Social Media — Ad hoc position</i> <i>Phone call forwarding/Recycling — Susan T. — Ad hoc position</i> Special Events - My N (Excused Absence) 12 Steps Within - OPEN Briefs Coordinator - OPEN Professional Outreach - OPEN</p> <p>Intergroup Representatives Susan T. - Tues Phone Meeting Victoria — Rancho Thurs 7 PM Dee - Friday 7am Pat W — Friday noon Darryl — Men’s Meeting</p> <p>Members at Large Sandy M Christine</p>
3	12 Steps/Tradition/ Concepts	Lorraine read 12 Steps; Susan T. read 12 Traditions; Shelby read Concept 2 (long version)
4	Review/Approval of minutes	Cindy made motion that January minutes should be approved with requested changes. Lorraine seconded. Minutes approved.
5		COMMITTEE REPORTS
a.	Chair	<p>Cindy S.</p> <ol style="list-style-type: none"> Sent an open letter to fellowship re: vacant Board positions and announcement re: rent reduction for returning meetings

b.	Vice Chair	<p>OPEN POSITION</p> <p><u>Facilities:</u> (Ad hoc position) (OPEN) — Reports to Vice Chair) <u>Zoom/Admin Host#2:</u> (Ad hoc position) - Reports to V-Chair. Cindy said that Lance resigned from all OA duties related to Zoom/Admin host and as computer technical person. Jill is Zoom/Admin Host.</p> <p>Susan T reported that phone had received 5 calls for in-person “open” meetings.</p>
c.	Treasurer	<p>Karen D.</p> <ol style="list-style-type: none"> 1. Financial report sent to fellowship by email and posted by door. Karen invites discussion and questions 2. Income \$920.01; expense \$1420.19 — deficit \$500.18
d.	Public info	<p>Shelby M.</p> <ol style="list-style-type: none"> 1. Discussed followers on social media: 225 on Facebook and 500 on Instagram. 2. Discussed podcast downloads: \$35K all time; 2300 in last 30 days. 3. Thanked Lance and Jill for posting podcasts. Requested upload of workshops to website. 4. Responded to Karen D. question regarding nominal revenue from podcast. Shelby confirmed that there is a donation button.
e.	Special events	<p>My (absent - (Excused absence)</p> <p>Cindy S —</p> <ol style="list-style-type: none"> 1. Requested Shelby send her the original flyer for the Living Steps event so Cindy can send to R2/WSO for approval and use of OA logo <p>Karen D. —</p> <ol style="list-style-type: none"> 1. Presented memo from My dated 2/11/23 stating that the January 8 2023 work shop had: 66 people in attendance in room and \$148 was collected in room and 16 on-line payments of \$156.79. On -line payment fees were \$10.46. Net proceeds were \$294.15.
f.	Literature	<p>Teri L.</p> <ol style="list-style-type: none"> 1. Made literature purchase totaling \$150.65. Request for reimbursement given to treasurer Karen. D. <p>Lorraine</p> <ol style="list-style-type: none"> 1. Brought in literature from the Monday 10:00 am meeting at Joslyn Center that had closed. 2. Teri invited discussion regarding disbursement. New items will be place for sale in SGVIE cabinet. Used items will be discounted and put out for sale. Pamphlets will be put out for free distribution to fellowship in SGVIE meeting room.
g.	R2 Rep	<p>Lorraine</p> <ol style="list-style-type: none"> 1. Lorraine reported that with Cindy's help Lorraine put together estimated expense budget for scholarship request for March 2023 R2 Assembly in Burlingame. 2. Cindy brought motion to send Lorraine to R2 convention. Karen seconded. Motion carried.
h.	Meeting Liaison	<p>OPEN POSITION</p> <p>Cindy S</p> <ol style="list-style-type: none"> 1. Cindy reported she updated the Meeting Directory, distributed it to the fellowship, made copies for SGVIE meeting room and request Shelby to post online.

i	Prof. Outreach	OPEN POSITION - NO REPORT
j.	Secretary	POSITION OPEN - NO REPORT – Teri L. temporary secretary
6		IG REP REPORTS
		<p>Victoria said that the Rancho Cucamonga Thurs 7pm needs IG to promote meeting. Shelby will post flyer regarding meeting on SGVIE website when available.</p> <p>Darryl requested that the men’s meeting be issued a second key. Cindy suggested that second fellow that attends that meeting make request to the board. This second key was requested for times when Darryl not available to open room.</p> <p>Darryl stated that there is a men’s retreat in San Diego March 2023. Darryl requested that SGVIE considered sponsoring its own retreat as done in the past.</p> <p>Jill requested information on requirements for becoming an intergroup representative. Shelby and Cindy explained Jill can upload the “Duties” document outlined at oasgvie.org under Intergroup Documents.</p> <p>Dee requested guidance on “10 minute” coins. Teri L. stated that in the past SGVIE had sought guidance from R2 regarding distribution of these coins. R2 had recommended against.</p>
7		NEW BUSINESS
		<ol style="list-style-type: none"> 1. Cindy working on strategic planning meeting to discuss budget and other intergroup plans. Date and time to be determined. 2. Cindy suggested all meetings take a group inventorying OA’s “Strong Meeting Checklist.” Cindy will e-blast Checklist to fellowship.
8		UNFINISHED BUSINESS
		<ol style="list-style-type: none"> 1. Open Board positions. <ol style="list-style-type: none"> a. Cindy requested additional continued outreach to include IR’s print/take or announce January Open Letter to fellowship at their meetings and help spread the word. b. Cindy sent January Letter / Rent "Announcement" to intergroup and posted via all SGVIE communication methods incl. Facebook
9		SCHEDULING OF OFFICE VOLUNTEERS
		No discussion
10		CLOSE & SERENITY PRAYER
		Meeting closed with the Serenity Prayer at 11:10 a.m.

Attachments/Reports: R2 Rep, Lorraine S
Special Events, My N

Estimated Costs for 1 R2 Rep. to attend R2 Spring Assembly:

When: March 24-25-26, 2023

Where: Double Tree by Hilton Hotel San Francisco Airport

835 Airport Blvd. Burlingame CA

Mileage

miles from SGVIE Glendora to S.F. (one way) 400.15 =

400.15 x 2 = Round Trip: 800.3 miles

R2 provides \$0.585 for mileage: 800.3 x \$0.585 = \$468.18

Air Flight – Southwest Round Trip = \$404.96

Shuttle provided by Doubletree

Lodging

\$109.00 x2 nights = 109.00 + tax \$27.69 = \$245.69

Food & Tips

Friday thru Sunday approx. \$150.00

Registration: Free for R2 Intergroup Reps.

\$404.96 + 245.69 + 150.00 = *\$800.65

Respectfully submitted by Lorraine Sandoval SGVIE R2 rep. 2/11/2023



Special Events Chair
My N.
My4savings@yahoo.com
(626) 831-1487

February 11, 2023

Dear SGVIE Board of Directors and Intergroup Representatives:

The following is a recap of the SGVIE sponsored workshop, *Don't Let Walls Stand in Your Way*, presented on January 8, 2023:

In Person:

- Approximately 66 attended in person (Room was packed!)
- \$148.00 was collected that day (passing the basket) and through SGVIE office mailbox

On line:

- Sixteen on line payments equaling \$156.79 were received
- On line payment fees were \$10.46

NET PROCEEDS - \$294.15

Respectfully submitted,

My N

